
CITY OF KELOWNA

MEMORANDUM

Date: October 24, 2008
To: City Manager
From: Advisory Committee on Community & Women's Issues
Subject: Committee's input on OCP Review

Report Prepared by: *Staff Liaison Victoria Leung*

RECOMMENDATION:

THAT Council forward the minutes from the July 18, 2008 and September 12, 2008 meetings of the Advisory Committee on Community & Women's Issues, attached to the report of the Advisory Committee dated October 24, 2008, to the Official Community Plan review for consideration;

AND THAT Council direct staff to forward the policies within the current Official Community Plan that do not relate to land use and development into an appropriate document;

AND THAT Council direct staff to consult the Advisory Committee on Community & Women's Issues on the appropriate format for this previously referred to document.

BACKGROUND:

The Advisory Committee on Community & Women's Issues was formed in May 2006 to address various concerns pertinent to the community and to women in particular. Issues such as childcare, affordable housing and domestic violence against women have been discussed at monthly meetings over the course of the Committee's existence. Most recently, the Committee has developed an interest in the City's current extensive review of the Official Community Plan. In June 2008, the Committee invited a staff member working on the OCP review to attend one of the Committee's meetings for the purpose of explaining the OCP review process and providing the Committee with more information. After the meeting, the staff member put together a document listing all the policies in the current OCP that might be relevant to the Committee's mandate.

During the meetings held July 18, 2008 and September 12, 2008, the Committee went through each of the policies outlined in the document and developed a set of recommendations (in the form of meeting minutes) that the Committee is now advising Council to send to the OCP consultants for their consideration.

A member from Community Action Toward Children's Health (CATCH) was in attendance at the first meeting to provide input from that organization. The recommendations from CATCH are referenced in the minutes of the Committee meetings and should also be forwarded to the OCP consultants for their consideration.

LEGAL/STATUTORY AUTHORITY:

S. 142 of *Community Charter*



LEGAL/STATUTORY PROCEDURAL REQUIREMENTS:

Council Procedure Bylaw No. 9200

Considerations that were not applicable to this report:

INTERNAL CIRCULATION TO:

EXISTING POLICY:

FINANCIAL/BUDGETARY CONSIDERATIONS:

PERSONNEL IMPLICATIONS:


TECHNICAL REQUIREMENTS:

EXTERNAL AGENCY/PUBLIC COMMENTS:

COMMUNICATIONS CONSIDERATIONS:

ALTERNATE RECOMMENDATION:

Submitted by:

for: 
M. Rule, Chair

Attachments:

Minutes from July 18, 2008 meeting

Minutes from September 12, 2008 meeting

Recommendations from CATCH



ADVISORY COMMITTEE ON COMMUNITY AND WOMEN'S ISSUES

Minutes of the Regular Open Meeting

Date: Friday, July 18, 2008
Location: City Hall, Meeting Room #3 (3rd Floor)
Time: 12:00 p.m. – 1:30 p.m.

In Attendance: Councillor Michele Rule (Chair), Councillor Norm Letnick, Dave Roseberry, Micki Smith*, Carol Lust, Jennifer Elsasser, School District #23 Representative, Shelley Nicholl

Regrets: Tia-Maria Hoeller, Lisa Noelle Brown, Ann Horak, United Way Representative, Harry Grossmith/Elizabeth Woods, Cheryl Miller, Mayor Sharon Shepherd, Sgt. Terry McLachlan

Guests: Representative from Community Action Towards Children's Health (CATCH), Myrna Kalmakoff, Manager, Community Action Towards Children's Health (CATCH), Dwayne Emerson

Staff: Acting Legislative Coordinator, Victoria Leung

Recording Secretary: Victoria Leung

(*denotes partial attendance)

1. CALL TO ORDER & WELCOME

The Chair called the meeting to order 12:10 p.m.

2. MINUTES OF JUNE 13, 2008 MEETING

The Chair asked the Members if there were any errors or omissions in the June 13, 2008 Minutes. There were no errors or omissions.

MOVED BY Micki Smith/SECONDED BY Dave Roseberry

That the Minutes of the June 13, 2008 meeting of the Advisory Committee on Community and Women's Issues be adopted.

CARRIED

Councillor Rule announced the resignation of committee member Marnes Svennes. The committee decided not to actively fill this vacancy, although if an application is received

by the City Clerk's department that meets all criteria, a new member would be welcomed. Committee members were asked to consider their continued membership if this advisory committee was to continue on after the November elections.

3. **OFFICIAL COMMUNITY PLAN (OCP) DISCUSSION**

➤ *Myrna Kalmakoff and Dwayne Emerson in attendance*

Councillor Rule initiated the discussion by directing everyone to the document of OCP policies that Signe Bagh from the Planning Department had sent to the committee for its review. Understanding that many of these policies could be eliminated during the OCP review process due to their broad scope or lack of reference to land use, the committee went through each policy to determine whether or not the committee had any recommendations or suggestions for the policies it thought should stay in the OCP.

Representatives from CATCH distributed a document of 10 recommendations to the OCP. Some of these recommendations were discussed in relation to the policies outlined in Signe's document.

3.1 Population Policies

An inquiry was made regarding the use of the term "all developments" in CATCH Recommendation #7. It was noted that "all developments" does not refer to smaller developments, such as single family dwellings, but only those of a multi-family nature. It was noted that the recommendations from CATCH would benefit from being revised to include more specific terms.

It was noted that the City of Kelowna does not currently have any regulations with regards to considering childcare facilities when proposing a development.

Councillor Letnick made a comment on how some of the CATCH recommendations might not be feasible due to the limits on the power of municipalities. The Local Government Act does not give municipalities the authority to force requirements such as mandatory childcare facilities on developers. However, the City is currently working with developers to offer them density bonuses for incorporating the kinds of contributions that would improve the community, such as affordable housing. It was suggested that this committee could advise Council to focus more on family-oriented amenities such as childcare facilities with regards to these contributions.

It was noted that the focus should be more on providing incentives for developers and not to force requirements on developers, which is not possible anyway due to the lack of municipal authority.

An inquiry was made with regards to commercial developers. It was noted that they, too, should be included in amenity-bonusing systems.

It was suggested that, because the power of a municipality is limited, partnerships with provincial and federal governments should be created or reinforced to help solve the problems of the community regarding the lack of childcare facilities and other issues.

It was decided that Council Policy 3.1.1 should be kept in the OCP and should include the above recommendations with regards to amenity bonusing systems that have a

family-oriented focus, the inclusion of commercial developments, and strengthening partnerships with senior levels of government.

4.1 Employment Policies

It was noted that these policies would likely be removed from the OCP. The committee recommends they be referred to the strategic plan or another relevant plan.

5.1 Growth Management Policies

The committee noted that Policies 5.1.2, 5.1.5, 5.1.8 and 5.1.10 should be kept in the OCP. Policy 5.1.9 should be decided by the Planning Department.

It was noted that CATCH Recommendation #8 could be included with Policy 5.1.2.

It was noted that CATCH Recommendation #2 is relevant to Policy 5.1.10. It does not conflict with the policy because the six storey restriction from the CATCH recommendation only applies if the development is on the street front. It was noted that more height could be attained with a minimum setback from the street front.

6.1 Urban Centre Policies

The committee noted that Policies 6.1.3, 6.1.4, 6.1.6, 6.1.10, 6.1.19 and 6.1.31 should be kept in the OCP but directed to the Planning Department.

It was noted that CATCH Recommendation #10 could be incorporated into Policy 6.1.9. The committee is supportive of incorporating traffic calming policies on non-arterial roads in the development phase.

It was suggested that Policy 6.1.18 should include both residential and commercial developments and that the word "investigate" should be replaced by "support". Councillor Rule noted that this committee should discuss what specifically should be included in the phrase "community amenities".

In Policy 6.1.36, the committee would like to have the word "multigenerational" included in the policy.

8.1 Housing Policies

It was noted that Policy 8.1.14 should be referred to the housing committee to look at mixed-income housing.

11.1 Agricultural Policies

The committee supports the Food Charter brought forth last meeting by the Okanagan Healthy Food Council. The document has been referred to the OCP consultants.

12.1 Transportation Policies

The committee discussed its interest in supporting a municipal gas tax to support transit issues.

14.1 Parks and Leisure Policies

For Policy 14.1, it was noted that CATCH Recommendations #5 and #9 might be relevant with regards to providing age-appropriate play equipment in parks and open spaces.

Due to time constraints, the committee decided that it would reconvene in September to continue making recommendations for the rest of the policies.

4. **OPEN MEETING**

- *Opportunity to hear from any public present*

There was no public in attendance that wished to speak.

5. **NEXT MEETING DATE**

The next meeting date was tentatively set for Friday, September 12, 2008.

6. **OTHER BUSINESS**

There was no other business.

7. **ADJOURNMENT**

The Chair adjourned the meeting 1:36 p.m.

Councillor Michele Rule, Chair

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ADVISORY COMMITTEE ON COMMUNITY AND WOMEN'S ISSUES

Minutes of the Regular Open Meeting

Date: Friday, September 12, 2008
Location: City Hall, Meeting Room #3 (3rd Floor)
Time: 12:00 p.m. – 1:30 p.m.

In Attendance: Councillor Michele Rule (Acting Chair), Micki Smith, Tia-Maria Hoeller, Ann Horak, Elizabeth Woods (United Way Representative), Dave Roseberry, Cheryl Miller, Cpl. Ann Brinnen

Regrets: Councillor Norm Letnick, Carol Lust, Jennifer Elsasser, Lisa Noelle Brown, Mayor Sharon Shepherd, Marne Svennes, Shelley Nicholl (School District #23 Representative)

Staff: Acting Legislative Coordinator, Victoria Leung

Recording Secretary: Arlene McClelland

(*denotes partial attendance)

1. **CALL TO ORDER & WELCOME**

The Chair called the meeting to order 12:11 p.m.

2. **MINUTES OF JULY 18, 2008 MEETING**

The Chair asked the Members if there were any errors or omissions in the July 18, 2008 Minutes. There were no errors or omissions.

MOVED BY Micki Smith/SECONDED BY Dave Roseberry

THAT the Minutes of the July 18, 2008 meeting of the Advisory Committee on Community and Women's Issues be adopted.

CARRIED

3. **OFFICIAL COMMUNITY PLAN (OCP) DISCUSSION CONTINUED**

Members continued to review and provide recommendations or suggestions for the policies that they thought should remain in the Official Community Plan.

17.1 Accessibility Policies

It was suggested that Policy 17.1.1 should include crime prevention through environmental design.

It was noted that Policy 17.1.2 should include the Advisory Committee for People with Disabilities.

It was noted that Policy 17.1.8 should include improvement of safety.

17.2 Child Care Policies

Members noted that the previously discussed (CATCH) Policy Recommendations be forwarded.

It was suggested that Policy 17.2.1 be referred to the Council Policy Manual or other appropriate means.

It was noted under Policy 17.2.7 to include working with commercial and business owners as well as development community to include community child care facilities.

It was suggested that Policy 17.2.12 be kept in the OCP and perhaps staff can refine wording to make content stronger.

17.3 Community Development Policies

Members would like Policy 17.3.1 and 17.3.3 to stay in some form other than the OCP.

Members suggested that under Policy 17.3.9 a zoning policy should be encouraged that would allow for youth centres in various areas of the City should be part of the OCP.

Members commented on Policy 17.3.13 and 17.3.14 and like the idea of considering social aspects within developments and would like to see a process come forward.

Members noted that Policy 17.3.15 is less of a priority as an amenity but if anything the Policy should be made broader than just a common meeting place.

17.5 Human Rights Policies

Members noted that Policy 17.5.4 should fit somewhere if removed from the OCP. The Acting Chair commented that after the Draft OCP is complete that staff should be invited to a committee meeting to explain the model. Members would like input on the policies that will be removed from the OCP and have them placed in another document.

18.1 Institutional Policies

It was noted that Policy 18.1.4 is a good policy, however the Province has first right of refusal.

It was noted that Policy 18.1.14 does not exist anymore.

The Acting Chair asked if there were any comments from the Members regarding the first review session.

- Members asked if the Food Charter could be incorporated into the OCP and if so, would like it brought forward with the Committee's support. If not, Members would like to see the Food Charter placed under a different policy.

Moved by Anne Horak/Seconded by Cheryl Miller

THAT the Advisory Committee on Community and Women's Issues forward the recommendations from their July 18th and September 12th, 2008 meetings to Council for referral to the Official Community Plan review.

CARRIED

Moved by Micki Smith/Seconded by Elizabeth Woods

THAT the Advisory Committee on Community and Women's Issues recommend to Council that the policies within the current OCP that do not relate to land use and development be carried forward into an appropriate document;

AND THAT the Advisory Committee on Community and Women's Issues be consulted by staff on the appropriate format for this previously referred to document.

CARRIED

4. **OPEN MEETING**

- *Opportunity to hear from any public present*

There was no public in attendance.

5. **OTHER BUSINESS**

- A Domestic Violence Coordinator will start on September 15, 2008. The Coordinator's first task is to begin a training session in Surrey, B.C. Committee members would like to invite the Violence Coordinator to the next meeting and would like to have a presentation on their objectives.
- United Way is hosting A Day of Caring this Fall. This year's focus is replacing a porch roof on the home of a disabled person as well as assisting in minor renovations. Many volunteers have provided their assistance. Asked that Members think of projects to pass along to United Way.
- National Day of a Child on November 21, 2008.
- Online Women's Safety Workshop on September 24, 2008.
- Finding the Perfect Donors on September 23, 2008 at the Rotary Centre for the Arts.
- Community Breakfast on October 28, 2008.

- All candidates forum on September 17, 2008.
- Okanagan Volunteer Opportunities Fair, September 20, 2008 at the Parkinson Recreation Centre.
- Committee members were asked to consider their continued membership if this advisory committee were to continue on after the November elections. Committee members were also asked to select a Chair. If a member of the Committee were to be selected as the Chair this would change the Terms of Reference. Members can further discuss at the next meeting.

NEXT MEETING

The next meeting date was set for October 10th, 2008.

6. ADJOURNMENT

The Chair adjourned the meeting 1:20 p.m.

Councillor Michele Rule, Acting Chair

/am

City of Kelowna Official Community Plan recommendations from

Community Action Toward Children's Health

Specific to land use, transportation and infrastructure

1. All transportation and land use planning will consider the needs of children and youth equal to the needs of all other ages and the requirements of business. (Richard Gilbert and Catherine O'Brien, Centre for Sustainable Transportation, Ontario)
2. No development higher than 6 stories on the street front. (Suzanne Crowhurst Lennard, Cities Fit for Children Conference, Kelowna)
3. All development will be mixed income housing. (Suzanne Crowhurst Lennard, Livable Cities Observed)
4. All development will have young child centred, safe, well-lit walking paths, separate from vehicle roadways. (CATCH Early Childhood Development Plan)
5. Development will include safe walkable access to playgrounds which include equipment that contains components suitable for young children of every age and natural play spaces (CATCH ECD Plan)
6. All development will include Community Care Facilities licensed child care spaces (CATCH Child Care Action Team)
7. All development will have dedicated space, adjacent to the child care space, for community family strengthening activities. (Source: "Six Reasons Why ECD and Child Care need to Join Forces in Neighbourhood Hubs", Clyde Hertzman, 2005; ECD Hub presentation, Lynell Anderson, 2005; Six Priorities for ECD - priority # 1, 2 and 4, CATCH)
8. All public transportation will allow all families with young children reasonable access to community resources through frequency of transport. (CATCH ECD Plan)

9. All development will include interactive child friendly public art (ie downtown library mobius strip and spiral and the Ogopogo sculpture) (Suzanne Crowhurst Lennard, Livable Cities Observed)
10. Traffic calming will be around all child focused spaces. (Suzanne Crowhurst Lennard, The Forgotten Child)